



## ARTS ACROSS CANADA TRAVEL

### GUIDELINES PREVIEW

The Travel component of Arts Across Canada funds activities linked to Canadian presentation, exhibition, artistic collaboration, networking and building market opportunities for Canadian artists, arts professionals, artistic groups and arts organizations. Grants provide support to participate in significant events, build a national presence and for festivals and presenters to conduct research for Canadian artistic programming.

Individuals who are Deaf or who have disabilities, including those living with mental illness, and require accommodation at any stage of the application process may be eligible for additional assistance.

<b>GRANT TYPE</b>	project
<b>DEADLINE</b>	any time before your departure date
<b>GRANT AMOUNT</b>	travel costs generally based on fixed amounts, up to \$30 000
<b>NOTIFICATION OF RESULTS</b>	usually within 2 months of the application date
<b>APPLICATION LIMITS</b>	each year (1 March – 28/29 February), you can receive a maximum of \$30 000.  You can apply once for any combination of activities (see ACTIVITIES – what you can apply for), and make up to 2 additional applications to: <ul style="list-style-type: none"><li>› showcase at trade fairs or similar key events in the performing arts</li><li>› research artistic content for exhibitions, festivals or a series of presentations</li></ul>

### I WANT TO APPLY – WHAT ELSE DO I NEED TO KNOW?



If you have not already done so, you must register in the portal at least 30 days before you want to apply.

### APPLICANTS - WHO CAN APPLY

Types of potential applicants to this component include:

- › artists and curators
- › arts professionals
- › cultural connectors and sector builders (Equity arts sector)
- › artistic groups and collectives
- › artistic organizations
- › festivals, presenters and touring networks

Your eligibility to apply to this component is determined by the validated profile created in the portal.

Organizations presently receiving core (operating) grants can apply to this component.

## ACTIVITIES - WHAT YOU CAN APPLY FOR

Travel must be within Canada, at least 300 kilometres from your place of departure, and by invitation.

You can apply for single or several destinations within 1 trip to:

- › develop markets and networks (including participation in official showcases)
- › present artistic work
- › participate in significant events
- › explore future artistic collaborations
- › build on an existing tour (for a single representative of a group or organization)
- › prospection for exhibition tours (directors and curators only)

Or, for the following activity that does not require an invitation, to

- › research artistic content for programming in Canadian festivals, exhibitions or presentations

You can't apply for activities that occur before your departure start date, those that receive funding from another Canada Council program or those on the general list of ineligible activities.

## EXPENSES - WHAT IS ELIGIBLE

- › Transportation costs generally based on fixed amounts
- › Accommodation and per diem, up to 5 days
- › Additional shipping or baggage costs directly related to your activity, up to \$2 500

## ASSESSMENT - HOW DECISIONS ARE MADE

Your application to the Travel component of Arts Across Canada will be assessed by an internal committee on the following weighted criteria, and must receive a minimum score in each category to be considered for a grant:

<b>IMPACT</b>	<b>40%</b>	<b>minimum score of 25 out of 40</b>	The potential of the project to: <ul style="list-style-type: none"><li>› build connections and exchange knowledge</li><li>› generate future opportunities</li></ul>
<b>RELEVANCE</b>	<b>40%</b>	<b>minimum score of 25 out of 40</b>	<ul style="list-style-type: none"><li>› The rationale for the project, including timeliness and suitability</li><li>› The suitability of the event or involvement of the partners or host organizations</li></ul>
<b>FEASIBILITY</b>	<b>20%</b>	<b>minimum score of 10 out of 20</b>	<ul style="list-style-type: none"><li>› The capacity and experience you and your partners or host organizations have to undertake the project</li><li>› A reasonable budget</li></ul>

Your application will be given a lower priority if you have already travelled to this region for similar activities.

## REQUIRED INFORMATION AND SUPPORT MATERIAL - WHAT YOU NEED TO APPLY

Once registered in the portal, you will need to provide information about:

- › your project and its potential impact
- › your travel plans
- › your budget

- › the event, partners or host organizations

You will also need to include:

- › at least 1 invitation or meeting confirmation, if applicable

## GRANT PAYMENT AND FINAL REPORTS

If your application is successful, the first step in receiving your grant payment is to complete the Grant Acknowledgement Form.

A final report will be due 3 months after you complete the project.

## CONTACT INFORMATION

You are encouraged to speak with a Canada Council Program Officer before submitting an application to this component for the first time.

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# ARTS ACROSS CANADA

## TRAVEL

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### APPLICATION FORM PREVIEW

1. Give your application a name.

2. Departure and return dates

3. What art form(s), style(s), genre(s) and/or expression(s) are most relevant to this application?

4. Type of activity (you may choose more than 1)

- develop markets and networks (including participation in official showcases)
- present artistic work
- participate in significant events
- explore future artistic collaborations
- research artistic content for programming
- build on an existing tour (for a single representative of a group or organization)
- prospection for exhibition tours (directors and curators only)

5. Briefly describe your project.

6. Why do you wish to complete this project with these partners or at this location? Why is it relevant at this time? If you have undertaken similar activities in this region or with these partners in the past, how will the proposed project give you additional benefits?

7. How will the project:

- › build connections and exchange knowledge?
- › generate future opportunities?

8. Describe:

- › the involvement of your partners or host organizations and/or
- › the opportunities that will be provided to you at the event(s).

9. If there is anything that has not been asked that is essential to understanding your application, provide it here.

10. Provide a one-sentence summary of your proposed project.