



CREATING, KNOWING AND SHARING INDIGENOUS ORGANIZATIONS

GUIDELINES PREVIEW

The Indigenous Organizations component of Creating, Knowing and Sharing funds First Nations, Inuit and Métis organizations that engage in customary or contemporary artistic and cultural activities. These activities can include non-Indigenous artists and collaborations with non-Indigenous organizations. Grants support the exploration of innovative strategies for Indigenous creative and cultural expression, and related administrative activities.

The Creating, Knowing and Sharing program supports activities in 3 broad areas:

- › **Creating** provides support for research, production and creation of new works of art.
- › **Knowing** provides support for the retention, maintenance, innovation and transmittal of cultural knowledge and creative practice. This includes contemporary and historical critical discourse, arts/cultural training and initiatives that seek to pass cultural knowledge to younger generations through artistic practice, and the renewal and maintenance of customary art practices.
- › **Sharing** provides support for the dissemination, exhibition, presentation and distribution of works of art by First Nations, Inuit and Métis peoples, which enrich and engage communities in Canada and abroad.

First-time applicants must speak to a Program Officer before applying.

GRANT TYPE	core
DEADLINE	15 June 2017 (2-year grants for your organization's fiscal years beginning in 2017 and 2018)
TRANSLATION DEADLINE	29 June 2017 You must provide a translation of your application into French or English by the Translation deadline date, or request that the Canada Council arrange for the translation of your application (the Canada Council is not responsible for ensuring the quality of the translation)
GRANT AMOUNT	determined by group category (see APPLICANTS – who can apply) In addition, a Remote Community Allowance may be available.
NOTIFICATION OF RESULTS	December 2017
APPLICATION LIMITS	Your organization can hold 1 core grant at a time.

There are limits on the number of applications you can submit to the Canada Council for the Arts per year.

Creating, Knowing and Sharing Objectives

- › To support the creative capacity and professional development of First Nations, Inuit and Métis individuals, groups and organizations
- › To facilitate the retention, renewal and transmission of cultural knowledge and creative practice
- › To support exploration, creation and production of customary and contemporary work by First Nations, Inuit and Métis artists
- › To support the presentation, exhibition, and sharing of works by First Nations, Inuit and Métis artists in Canada and internationally
- › To strengthen and support the presence of First Nations, Inuit and Métis arts

I WANT TO APPLY - WHAT ELSE DO I NEED TO KNOW?



If you have not already done so, you must register in the portal at least 30 days before you want to apply.

Unless you are an Indigenous Publisher, you will also need to register your organization with CADAC (Canadian Arts Data/Données sur les arts au Canada) as early as possible to ensure that you have enough time to assemble and submit the required financial and statistical information.

APPLICANTS - WHO CAN APPLY

Your eligibility to apply to this component is determined by the validated profile created in the portal and a conversation you have had with a Program Officer.

To be eligible, your organization must:

1. Presently receive core (operating) support through any Canada Council program

OR:

2. Be an Indigenous publisher, Indigenous arts service organization or other Indigenous not-for-profit organization and have:

- › completed at least 2 consecutive years of artistic or cultural activity
- › previously received core (operating) support from Canada Council or have received at least 2 Canada Council short-term project grants or 1 Canada Council long-term project grant related to your main activities
- › a board of directors or an identified membership group with governance and voting authority, made up of at least 60% First Nations, Inuit or Métis individuals

Some organizations may be unable to fulfill these eligibility criteria due to exceptional circumstances. The Creating, Knowing and Sharing Program Director may allow such organizations to apply, on a case-by-case basis. You must contact a Program Officer before applying.

Core grant categories and amounts

Category A

Grant amount: up to 60% of total annual revenues, averaged over the last 3 years

For organizations that meet all of the following criteria:

- › have a mandate and primary activities concerned with artistic practice
- › have primary artistic activities that are national and international in scope
- › have been in continuous operation for at least 10 years
- › have a total annual operating budget greater than \$500 000, averaged over the last 3 years

Category B

Grant amount: up to 60% of total annual revenues, averaged over the last 3 years

For organizations that meet all of the following criteria:

- › have a mandate and primary activities concerned with artistic practice
- › have primary artistic activities that are regional and/or national and/or international in scope
- › have been in continuous operation for at least 7 years
- › have a total annual operating budget greater than \$250 000, averaged over the last 3 years

Category C

Grant amount: up to \$100 000 per year

For organizations that meet all of the following criteria:

- › have a mandate and primary activities concerned with artistic or cultural practice
- › have been in continuous operation for at least 3 years

For non-arts-specific organizations that meet all of the following criteria:

- › are multi-faceted cultural organizations with regular and formalized artistic programming
- › have ongoing artistic programming for at least 3 years

Category D

Grant amount: up to \$100 000 per year

For organizations that qualify as an Indigenous Arts Service Organization

For organizations that qualify as an Indigenous Publisher

ACTIVITIES - WHAT YOU CAN APPLY FOR

You can apply for a contribution towards:

- ongoing costs to support your organization, including staffing
- expenses related to your artistic and/or cultural activities, including any combination of eligible Creating, Knowing and Sharing activities:
 - › **Creating** – research; creation; production; critical discourse (including research or writing); residencies; collaborations
 - › **Knowing** – mentorships; artistic training; community-based initiatives to engage young people through artistic practices; language preservation through artistic practices; intergenerational transmission of artistic knowledge; preservation of traditional knowledge through artistic practice; development of administrative, artistic, cultural or organizational capacity; research; collaborations
 - › **Sharing** – local, regional, national or international exhibitions; implementation of dissemination strategy and organizational objectives; publishing activities; gathering events involving artistic practices; collaborations; marketing and publicity; presentations, festivals and showcase events; networking events involving artistic practices; outreach activities

You can't apply for activities that receive funding from another Canada Council program or those on the general list of ineligible activities

EXPENSES - WHAT IS ELIGIBLE

- › All expenses related to supporting the above activities

ASSESSMENT - HOW DECISIONS ARE MADE

Your application to the Indigenous Organizations component of Creating, Knowing and Sharing will be assessed by an Indigenous peer assessment committee representing a discipline or group of disciplines on the following weighted criteria. You must receive a minimum score in each category to receive a core grant for the first time, maintain your current level of funding or receive a funding increase. This weighting will be used for competitions in 2017 and may be revised in subsequent years.

RELEVANCE	40%	minimum score of 27 out of 40 for an increase or first-time grant; minimum score of 22 to maintain your current level of funding	<ul style="list-style-type: none"> › Artistic or cultural vision of your organization’s activities › Process and rigour of your decision-making › The artistic or cultural merit of selected artists, cultural connectors or arts/cultural professionals
IMPACT	30%	minimum score of 18 out of 30 for an increase or first-time grant; minimum score of 15 to maintain your current level of funding	<p>The potential of your activities to:</p> <ul style="list-style-type: none"> › advance the careers of Indigenous artists, cultural connectors or arts/cultural professionals › enhance your organization’s presence (locally, nationally or internationally) › enrich the cultural vitality of your community or advance artistic/cultural practice(s) › strengthen the understanding, appreciation and integration of First Nations, Inuit and Métis art
RESILIENCE	20%	minimum score of 12 out of 20 for an increase or first-time grant; minimum score of 8 to maintain your current level of funding	<ul style="list-style-type: none"> › Your organizational capacity, including professional staff, governance and planning › The level of community involvement and support › Financial health, including the efficient use of resources
Investment in First Nations, Inuit and Métis human resources	10%	minimum score of 8 out of 10 for an increase or first-time grant; minimum score of 5 to maintain your current level of funding	<ul style="list-style-type: none"> › Representation and significance of First Nations, Inuit and Métis participants › Proportion of salaries, fees and honoraria paid to First Nations, Inuit and Métis participants
Indigenous traditional knowledge or cultural intellectual property (if applicable)			<p>If your proposed activities touch upon Indigenous traditional knowledge or cultural intellectual property, to be considered for a grant you must demonstrate that:</p> <ul style="list-style-type: none"> › appropriate protocols are being observed › you are addressing questions of integrity, authenticity, and community support

REQUIRED INFORMATION AND SUPPORT MATERIAL - WHAT YOU NEED TO APPLY

Once registered in the portal, you will need to provide information about your organization’s:

- › artistic/cultural vision and context for your activities
- › past cycle of funding
- › proposed programming and activities
- › contribution to Indigenous artistic/cultural practice, the arts or cultural sector(s)
- › aims and objectives for your next funding cycle
- › key partnerships or community support
- › operations, administrative structure, planning and financial health, including detailed information regarding First Nations, Inuit and Métis participation/representation
- › CADAC data, including recent financial statements (excluding Indigenous Publishers)
- › financial summary (2 past, current and 2 future years) and financial statements (Indigenous Publishers only)

You will also need to include:

- › samples of recent activities or programming
- › letters of support demonstrating community involvement, if applicable
- › detailed job descriptions of key creative/administrative positions
- › a translation of your application into French or English (must be submitted by the Translation deadline date)

GRANT PAYMENT AND REPORTS

If your application is successful, the first step in receiving your grant payment is to complete the Grant Acknowledgement Form.

Your organization will be required to submit reports, including the submission of CADAC data (if applicable) and financial statements. Detailed information will be provided in your result letter.

CONTACT INFORMATION

You must speak with a Canada Council Program Officer before submitting an application to this component for the first time.

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APPLICATION FORM PREVIEW

1. Give your application a name.

2. Applicant type

Category A

Organizations that meet all of the following criteria:

- › have a mandate and primary activities concerned with artistic practice
- › have primary artistic activities that are national and international in scope
- › have been in continuous operation for at least 10 years
- › have a total annual operating budget greater than \$500 000, averaged over the last 3 years

Category B

Organizations that meet all of the following criteria:

- › have a mandate and primary activities concerned with artistic practice
- › have primary artistic activities that are regional and/or national and/or international in scope
- › have been in continuous operation for at least 7 years
- › have a total annual operating budget greater than \$250 000, averaged over the last 3 years

Category C

Organizations that meet all of the following criteria:

- › have a mandate and primary activities concerned with artistic or cultural practice
- › have been in continuous operation for at least 3 years

OR

Non-arts-specific organizations that meet all of the following criteria:

- › are multi-faceted cultural organizations with regular and formalized artistic programming
- › have ongoing artistic programming for at least 3 years

Category D

- › Organizations that qualify as an Indigenous Arts Service Organization
- › Organizations that qualify as an Indigenous Publisher

3. Fiscal year end

4. French translation of the application

- you will provide your own translation by the deadline date stated in the guidelines
- you request that the Canada Council has your application translated

5. What art form(s), style(s), genre(s) and/or expression(s) are most relevant to this application?

6. Context

Provide the context in which your organization pursues its activities. This can include information about the artistic, cultural, historical or contemporary context for the work that you do or other information relevant to the way you work.

Describe your organization's artistic, cultural or editorial vision. For Indigenous Arts Service Organizations, describe your role within the arts or cultural sector you serve.

7. Report on Past Cycle

Provide a summary of the last cycle of your funding.

Consider the following elements:

- › artistic/cultural activities and programming
- › support to Indigenous artists, cultural connectors and arts/cultural professionals
- › transfer of artistic/cultural knowledge
- › public presentation
- › critical discourse

If your organization identified specific objectives in your last application, include them and indicate your progress to date. Explain how these experiences inform your future plans.

8. Proposed programming/activities:

Describe your proposed artistic/cultural activities, considering, as appropriate:

- › support to Indigenous artists, cultural connectors and arts/cultural professionals
- › transfer of artistic/cultural knowledge
- › public presentation
- › critical discourse
- › your rationale for your decisions
- › your strategies for engaging the public.

9. Contribution to Indigenous artistic/cultural practice, the arts or cultural sector(s.)

Consider the potential of your activities to:

- › advance the careers of Indigenous artists, cultural connectors or arts/cultural professionals
- › enhance your organization's presence (locally/nationally/internationally, as appropriate)

- › enrich the cultural vitality of your community or advance artistic/cultural practice(s)
- › strengthen the understanding, appreciation and integration of First Nations, Inuit and Métis art.

10. Indigenous traditional knowledge or cultural intellectual property, if applicable

If your activities touch upon Indigenous traditional knowledge, intellectual property or protocols, how are you addressing them?

If your activities include participation by members of First Nations, Inuit or Métis communities:

- › how are you addressing questions of integrity, authenticity and community support?

If you are exploring customary traditions (such as ceremonies or other forms of communal knowledge):

- › how does your process respect and relate to cultural traditions?
- › how are protocols observed?

11. Operations

Describe:

- › the administrative structure that supports your organization's activities, including detailed information regarding First Nations, Inuit or Métis participation/representation
- › your organization's governance model and planning processes
- › your organization's strategic planning
- › how you determine fees and salaries paid to all participants involved in your activities
- › key partnerships, or community involvement, if applicable.

12. Finances

Comment on your organization's financial health, planning and priorities. What approximate percentage of salaries, fees and honoraria are paid to Indigenous participants?

13. Aims and Objectives

Identify the 3 or 4 most important aims and/or objectives your organization hopes to achieve during the next funding cycle. They should be specific and achievable. Explain how they relate to your mission, artistic/cultural vision and the context in which your organization carries out its activities.

14. Additional comments

If there is anything that has not been asked that is essential to understanding your application, provide it here.