



# CREATING, KNOWING AND SHARING SHORT-TERM PROJECTS

## GUIDELINES PREVIEW

The Short-Term Projects component of Creating, Knowing and Sharing funds First Nations, Inuit and Métis professional and aspiring artists, cultural carriers, arts/cultural professionals, groups, collectives and organizations working in all disciplines. Grants provide support for any combination of eligible Creating, Knowing and Sharing activities for projects lasting up to 1 year.

The Creating, Knowing and Sharing program supports activities in 3 broad areas:

- › **Creating** provides support for research, production and creation of new works of art.
- › **Knowing** provides support for the retention, maintenance, innovation and transmittal of cultural knowledge and creative practice. This includes contemporary and historical critical discourse, arts/cultural training and initiatives that seek to pass cultural knowledge to younger generations through artistic practice, and the renewal and maintenance of customary art practices.
- › **Sharing** provides support for the dissemination, exhibition, presentation and distribution of works of art by First Nations, Inuit and Métis peoples, which enrich and engage communities in Canada and abroad.

First-time applicants are strongly encouraged to speak to a Program Officer before applying.

Individuals who are Deaf or who have disabilities, including those living with mental illness, and require accommodation at any stage of the application process may be eligible for additional assistance.

<b>GRANT TYPE</b>	project
<b>DEADLINE</b>	15 April 2017 21 September 2017 21 December 2017 21 March 2018
<b>GRANT AMOUNT</b>	up to \$100 000 In addition, a Remote Community Allowance may be available.
<b>NOTIFICATION OF RESULTS</b>	usually within 3 months of the deadline date
<b>APPLICATION LIMITS</b>	You can apply to this component twice per year (1 March – 28/29 February). Grants cannot overlap in time with another Short-Term Project grant and cannot be related to activities supported by a Long-Term Project grant.

There are limits on the number of applications you can submit to the Canada Council for the Arts per year.

## Creating, Knowing and Sharing Objectives

- › To support the creative capacity and professional development of First Nations, Inuit and Métis individuals, groups and organizations
- › To facilitate the retention, renewal and transmission of cultural knowledge and creative practice
- › To support exploration, creation and production of customary and contemporary work by First Nations, Inuit and Métis artists
- › To support the presentation, exhibition, and sharing of works by First Nations, Inuit and Métis artists in Canada and internationally
- › To strengthen and support the presence of First Nations, Inuit and Métis arts

## I WANT TO APPLY – WHAT ELSE DO I NEED TO KNOW?



If you have not already done so, you must register in the portal at least 30 days before you want to apply.

### APPLICANTS - WHO CAN APPLY

- › First Nations, Inuit and Métis professional artists
- › First Nations, Inuit and Métis aspiring artists working under the mentorship of a professional artist
- › First Nations, Inuit and Métis arts/cultural professionals
- › First Nations, Inuit and Métis cultural carriers
- › First Nations, Inuit and Métis groups
- › First Nations, Inuit and Métis for-profit organizations that have been in operation for at least 2 years
- › First Nations, Inuit and Métis not-for-profit organizations

Your eligibility to apply to this component is determined by the validated profile created in the portal.

Organizations presently receiving core (operating) grants can apply for exceptional projects that extend beyond regular activities. You are responsible for demonstrating the exceptional nature of your project.

### ACTIVITIES - WHAT YOU CAN APPLY FOR

Your activities must be led by eligible First Nations, Inuit or Métis professional artists, cultural carriers or arts/cultural professionals and can include participation of or collaboration with non-Indigenous artists.

You can apply for any combination of eligible Creating, Knowing and Sharing activities lasting up to 1 year, including but not limited to:

- › **Creating** – research; creation; production; critical discourse (including research or writing); residencies; collaborations
- › **Knowing** – mentorships; artistic training; community-based initiatives to engage young people through artistic practices; language preservation through artistic practices; intergenerational transmission of artistic knowledge; preservation of traditional knowledge through artistic practice; development of administrative, artistic, cultural or organizational capacity; research; collaborations
- › **Sharing** – local, regional, national or international exhibitions; implementation of dissemination strategy and organizational objectives; publishing activities; gathering events involving artistic practices; collaborations; marketing and publicity; presentations, festivals and showcase events; networking events involving artistic practices; outreach activities

You can't apply for activities that occur before your project start date or for activities that receive funding from another Creating, Knowing and Sharing component or Canada Council program. You also can't apply for activities on the general list of ineligible activities.

### EXPENSES - WHAT IS ELIGIBLE

- › All expenses related to supporting the above activities, including subsistence

## ASSESSMENT - HOW DECISIONS ARE MADE

Your application to the Short-Term Projects component of Creating, Knowing, Sharing will be assessed by an Indigenous peer assessment committee representing a discipline or group of disciplines on the following weighted criteria, and must receive a minimum score in each category to be considered for a grant:

<b>RELEVANCE</b>	<b>40%</b>	<b>minimum score of 25 out of 40</b>	<ul style="list-style-type: none"><li>› The clarity of your artistic or cultural rationale</li><li>› The quality of your previous work and that of other key participants, if any</li><li>› The rigour of your artistic, critical, programming or curatorial process</li></ul>
<b>IMPACT</b>	<b>40%</b>	<b>minimum score of 25 out of 40</b>	<p>The potential of the project to:</p> <ul style="list-style-type: none"><li>› contribute to your artistic or cultural development</li><li>› advance your artistic/cultural practice or enrich the cultural life of your community</li></ul>
<b>FEASIBILITY</b>	<b>20%</b>	<b>minimum score of 10 out of 20</b>	<ul style="list-style-type: none"><li>› A reasonable budget, including other revenue sources, efficient use of resources and fees paid to project participants</li><li>› The capacity and experience you and your partners have to undertake the project</li></ul>
<b>Investment in First Nations, Inuit and Métis human resources</b>			To be considered for a grant, you must have a reasonable representation of First Nations, Inuit and Métis participants in the project, as well as in key roles
<b>Indigenous traditional knowledge or cultural intellectual property (if applicable to the project)</b>			<p>If your proposed activities touch upon Indigenous traditional knowledge or cultural intellectual property, to be considered for a grant you must demonstrate that:</p> <ul style="list-style-type: none"><li>› appropriate protocols are being observed</li><li>› you are addressing questions of integrity, authenticity, and community support</li></ul>

## REQUIRED INFORMATION AND SUPPORT MATERIAL - WHAT YOU NEED TO APPLY

Once registered in the portal, you will need to provide information about:

- › your project and its potential impact
- › your timeline and project plan
- › your budget
- › the partners or host organizations, if any

You will also need to include:

- › biographies of key artistic, cultural and technical participants, if any
- › a letter of invitation or confirmation from your partner, organization or venue, if applicable
- › samples of your previous work and the work of each key participant, if any
- › for aspiring artists only, a letter/email of agreement from your mentor and your mentor's current biography

## **GRANT PAYMENT AND FINAL REPORTS**

If your application is successful, the first step in receiving your grant payment is to complete the Grant Acknowledgement Form.

A final report will be due 3 months after you complete the activity.

## **CONTACT INFORMATION**

You are encouraged to speak with a Canada Council Program Officer before submitting an application to this component for the first time.

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## APPLICATION FORM PREVIEW

1. Give your application a name.

2. Project start and end dates

3. What art form(s), style(s), genre(s) and/or expression(s) are most relevant to this application?

4. Type of activity (you may choose more than one)

**Creating** supports research, production and creation of new works in all art forms.

- Research
- Creation
- Production
- Critical discourse (including research or writing)
- Residencies
- Collaborations
- Other activities related to **Creating** (please describe)

**Knowing** supports the retention, maintenance, innovation and transmittal of knowledge and creative practice.

- Mentorships
- Artistic training
- Community-based initiatives to engage young people through artistic practices
- Preservation of traditional knowledge through artistic practice
- Development of administrative, artistic, cultural or organizational capacity
- Language preservation through artistic practices
- Intergenerational transmission of artistic knowledge
- Research
- Collaborations
- Other activities related to **Knowing** (please describe)

**Sharing** supports the dissemination, exhibition, presentation and distribution of works of art by First Nations, Inuit and Métis people that enrich and engage communities in Canada and abroad.

- Local, regional, national, international exhibitions
- Presentations, festivals, and showcase events

- Implementation of dissemination strategies and organizational objectives
- Publishing activities
- Gathering events involving artistic practices
- Networking events involving artistic practices
- Collaborations
- Outreach activities
- Marketing and publicity
- Other activities related to **Sharing** (please describe)

#### 5. Describe your proposed project, including:

- › your artistic, critical, programming or curatorial process
  - › your project plan and timeline
  - › the key participants.
- Organizations currently receiving core (operating) grants must explain how the proposed activities are outside of your regular activities.

#### 6. If you are an aspiring artist, you must work under the guidance of a professional artist. Who is this professional artist and why do you want to work with this person?

#### 7. What do you hope to achieve? How will this project:

- › contribute to your artistic or cultural development?
- › advance your artistic/cultural practice or enrich the cultural life of your community?

#### 8. What experience and skills do you and your partners, if any, have that will help you successfully complete the project?

#### 9. Explain how you determine the fees paid to project participants, if any.

#### 10. Indigenous traditional knowledge or cultural intellectual property

If your project:

- › touches upon Indigenous traditional knowledge, or cultural intellectual property, how are you addressing them?
- › includes participation by members of First Nations, Inuit or Métis communities, how are you addressing questions of integrity, authenticity and community support?
- › explores customary traditions (such as ceremonies or other forms of communal knowledge), how does your process respect and relate to cultural traditions? How are protocols observed?

#### 11. If there is anything that has not been asked that is essential to understanding your application, provide it here.

#### 12. Provide a one-sentence summary of your proposed project.

