



CREATING, KNOWING AND SHARING TRAVEL

GUIDELINES PREVIEW

The Travel component of Creating, Knowing and Sharing funds First Nations, Inuit and Métis artists, arts/cultural professionals (including artists' representatives), cultural carriers, artistic groups, collectives and organizations working in all disciplines. Grants support travel costs to attend significant events within Canada or abroad that advance your professional development, enable you or the artists you represent to access new markets or build national and international presence.

The Creating, Knowing and Sharing program supports activities in 3 broad areas:

- › **Creating** provides support for research, production and creation of new works of art.
- › **Knowing** provides support for the retention, maintenance, innovation and transmittal of cultural knowledge and creative practice. This includes contemporary and historical critical discourse, arts/cultural training and initiatives that seek to pass cultural knowledge to younger generations through artistic practice, and the renewal and maintenance of customary art practices.
- › **Sharing** provides support for the dissemination, exhibition, presentation and distribution of works of art by First Nations, Inuit and Métis peoples, which enrich and engage communities in Canada and abroad.

First-time applicants are strongly encouraged to speak to a Program Officer before applying.

Individuals who are Deaf or who have disabilities, including those living with mental illness, and require accommodation at any stage of the application process may be eligible for additional assistance.

GRANT TYPE	project
DEADLINE	any time before your departure date
GRANT AMOUNT	travel costs generally based on fixed amounts, up to \$30 000 In addition, a Remote Community Allowance may be available.
NOTIFICATION OF RESULTS	usually within 2 months of the application date
APPLICATION LIMITS	Each year (1 March – 28/29 February), you can apply to this component twice and receive a maximum of \$30 000.

Creating, Knowing and Sharing Objectives

- › To support the creative capacity and professional development of First Nations, Inuit and Métis individuals, groups and organizations
- › To facilitate the retention, renewal and transmission of cultural knowledge and creative practice
- › To support exploration, creation and production of customary and contemporary work by First Nations, Inuit and Métis artists
- › To support the presentation, exhibition, and sharing of works by First Nations, Inuit and Métis artists in Canada and internationally
- › To strengthen and support the presence of First Nations, Inuit and Métis arts

I WANT TO APPLY – WHAT ELSE DO I NEED TO KNOW?



If you have not already done so, you must register in the portal at least 30 days before you want to apply.

APPLICANTS - WHO CAN APPLY

- › First Nations, Inuit and Métis professional artists
- › First Nations, Inuit and Métis aspiring artists working under the mentorship of a professional artist
- › First Nations, Inuit and Métis arts/cultural professionals
- › First Nations, Inuit and Métis cultural carriers
- › First Nations, Inuit and Métis groups
- › First Nations, Inuit and Métis for-profit organizations that have been in operation for at least 2 years
- › First Nations, Inuit and Métis not-for-profit organizations not presently receiving core (operating) grants

Your eligibility to apply to this component is determined by the validated profile created in the portal.

Organizations presently receiving core (operating) grants cannot apply to this component. However, if you work within an organization that receives core (operating) funding, you can apply for projects not related to your organization's activities by creating your own profile in the portal.

ACTIVITIES - WHAT YOU CAN APPLY FOR

Your activities must be led by eligible First Nations, Inuit or Métis professional artists, cultural carriers or arts/cultural professionals.

Travel must be at least 100 kilometres from your place of departure, and by invitation. You can apply for single or several destinations within 1 trip (if you are representing or promoting artists, you can request multiple trips) to:

- › share artistic works or cultural knowledge
- › participate in significant artistic or cultural events, including pow-wows
- › undertake research activities
- › build professional and artistic networks
- › engage in professional development opportunities
- › develop regional, national or international markets

If your application is for touring existing work, you must instead apply to the Arts Across Canada: Circulation and Touring or Arts Abroad: Circulation and Touring components.

You can't apply for activities that occur before your departure date or for activities that receive funding from another Creating, Knowing and Sharing component or Canada Council program. You also can't apply for activities on the general list of ineligible activities.

EXPENSES - WHAT IS ELIGIBLE

- › Transportation costs generally based on fixed amounts
- › Accommodation and per diem, up to 5 days per trip
- › Additional shipping or baggage costs directly related to your activity, up to \$2 500
- › Registration fees, up to \$1 000

ASSESSMENT - HOW DECISIONS ARE MADE

Your application to the Travel component of Creating, Knowing and Sharing will be assessed by an internal committee on the following weighted criteria, and must receive a minimum score in each category to be considered for a grant:

IMPACT	60%	minimum score of 30 out of 60	The potential of the project to: <ul style="list-style-type: none">› develop and enhance your career, or those of the artists you represent› advance artistic and/or cultural practices› build connections, exchange knowledge and generate future opportunities
RELEVANCE	20%	minimum score of 10 out of 20	<ul style="list-style-type: none">› The artistic or cultural rationale, including timeliness of the activity and suitability of the event, partners or host organizations
FEASIBILITY	20%	minimum score of 10 out of 20	<ul style="list-style-type: none">› The capacity and experience you have to undertake the activity, including support from your partners or host organizations› A reasonable budget

Indigenous traditional knowledge or cultural intellectual property (if applicable to the project/activity)

If your proposed activities touch upon Indigenous traditional knowledge or cultural intellectual property, to be considered for a grant you must demonstrate that:

- › appropriate protocols are being observed or addressed

Your application may be given a lower priority if you have already received funding to travel to this region for similar activities.

REQUIRED INFORMATION AND SUPPORT MATERIAL - WHAT YOU NEED TO APPLY

Once registered in the portal, you will need to provide information about:

- › your project and its potential impact
- › your travel plans
- › your budget
- › the event, partners or host organizations, if any

You will also need to include:

- › at least 1 invitation or confirmation indicating any artist fees or financial contributions your partner or host organization is providing
- › a sample of your previous work
- › a list of represented artists, if applicable
- › for aspiring artists only, a letter/email of agreement from your mentor and your mentor's current biography

GRANT PAYMENT AND FINAL REPORTS

If your application is successful, the first step in receiving your grant payment is to complete the Grant Acknowledgement Form.

A final report will be due 3 months after you complete the project.

CONTACT INFORMATION

You are encouraged to speak with a Canada Council Program Officer before submitting an application to this component for the first time.

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APPLICATION FORM PREVIEW

1. Give your application a name.

2. Departure and return dates

3. What art form(s), style(s), genre(s) and/or expression(s) are most relevant to this application?

4. Type of activity (you may choose more than 1)

- participate in significant artistic or cultural events, including pow-wows
- undertake research activities
- share artistic works or cultural knowledge
- build professional and artistic networks
- engage in professional development opportunities
- develop regional, national or international markets
- other (specify)

5. Describe your project. Why do you wish to complete it now and at this location?

If you have undertaken similar activities in the past, explain how the proposed project will give you additional benefits.

6. If you are an aspiring artist, you must work under the guidance of a professional artist. Who is this professional artist and why do you want to work with this person?

7. What do you hope to achieve? How will this project:

- › develop and enhance your career (or those of the artists you are representing)?
- › advance artistic and/or cultural practices?
- › build connections, exchange knowledge and generate future opportunities?

8. What experience and skills do you have that will help you successfully complete the project?

9. Describe:

- › the involvement of your partners or host organizations and/or
- › the opportunities provided to you at the event(s)

10. If your proposed activity touches upon Indigenous traditional knowledge or cultural intellectual property, how are appropriate protocols observed or addressed?

11. If there is anything that has not been asked that is essential to understanding your application, provide it here.

12. Provide a one-sentence summary of your proposed project.