



CREATING, KNOWING AND SHARING SMALL-SCALE ACTIVITIES

GUIDELINES PREVIEW

The Small-Scale Activities component of Creating, Knowing and Sharing funds activities that will advance your artistic career or practice. This may include acquiring materials for artistic production, engaging in career or artistic development activities or benefitting from specific expertise, advice or training from a professional artist or cultural carrier. This component is open to First Nations, Inuit and Métis individuals, artistic groups, collectives and organizations working in all disciplines.

The Creating, Knowing and Sharing program supports activities in 3 broad areas:

- › **Creating** provides support for research, production and creation of new works of art.
- › **Knowing** provides support for the retention, maintenance, innovation and transmittal of cultural knowledge and creative practice. This includes contemporary and historical critical discourse, arts/cultural training and initiatives that seek to pass cultural knowledge to younger generations through artistic practice, and the renewal and maintenance of customary art practices.
- › **Sharing** provides support for the dissemination, exhibition, presentation and distribution of works of art by First Nations, Inuit and Métis peoples, which enrich and engage communities in Canada and abroad.

First-time applicants are strongly encouraged to speak to a Program Officer before applying.

Individuals who are Deaf or who have disabilities, including those living with mental illness, and require accommodation at any stage of the application process may be eligible for additional assistance.

GRANT TYPE	micro
DEADLINE	any time before the start date of your project
GRANT AMOUNT	up to \$3 000 In addition, a Remote Community Allowance may be available.
NOTIFICATION OF RESULTS	usually within 2 months of the application date
APPLICATION LIMITS	Each year (1 March – 28/29 February), you can apply to this component twice and receive a maximum of \$3 000.

Creating, Knowing and Sharing Objectives

- › To support the creative capacity and professional development of First Nations, Inuit and Métis individuals, groups and organizations
- › To facilitate the retention, renewal and transmission of cultural knowledge and creative practice
- › To support exploration, creation and production of customary and contemporary work by First Nations, Inuit and Métis artists
- › To support the presentation, exhibition, and sharing of works by First Nations, Inuit and Métis artists in Canada and internationally
- › To strengthen and support the presence of First Nations, Inuit and Métis arts

I WANT TO APPLY – WHAT ELSE DO I NEED TO KNOW?



If you have not already done so, you must register in the portal at least 30 days before you want to apply.

APPLICANTS - WHO CAN APPLY

- › First Nations, Inuit and Métis professional artists
- › First Nations, Inuit and Métis aspiring artists working under the mentorship of a professional artist
- › First Nations, Inuit and Métis arts/cultural professionals
- › First Nations, Inuit and Métis cultural carriers
- › First Nations, Inuit and Métis groups
- › First Nations, Inuit and Métis for-profit organizations that have been in operation for at least 2 years
- › First Nations, Inuit and Métis not-for-profit organizations not currently receiving core (operating) funding

Your eligibility to apply to this component is determined by the validated profile created in the portal.

Organizations presently receiving core (operating) grants cannot apply to this component.

ACTIVITIES - WHAT YOU CAN APPLY FOR

Your activities must be led by eligible First Nations, Inuit or Métis professional artists, cultural carriers or arts/cultural professionals.

You can apply to:

- › purchase/acquire materials for artistic production
- › pay honoraria to professional artists or cultural carriers for specific expertise, advice, or training
- › engage in career or artistic development activities

You can't apply for activities that occur before your project start date or for activities, materials or expenses that receive funding from another Creating, Knowing and Sharing component or Canada Council program. You also can't apply for activities on the general list of ineligible activities.

EXPENSES - WHAT IS ELIGIBLE

- › Costs of purchasing materials directly related to the proposed activity
- › Costs of collecting or harvesting artistic materials
- › Honoraria paid to artistic or cultural professionals for specific training or consultation
- › One-time training or workshop costs (not an ongoing program of study)
- › Conference or symposium fees
- › Any other costs directly related to your activity (such as childcare)
- › Travel costs directly related to the proposed activity, up to 50% of your expenses

If more than 50% of your expenses are for travel, you must instead apply to the Creating, Knowing and Sharing: Travel component.

ASSESSMENT - HOW DECISIONS ARE MADE

Your application to the Small-Scale Activities component of Creating, Knowing, and Sharing will be assessed by an internal committee on the following weighted criteria, and must receive a minimum score in each category to be considered for a grant:

RELEVANCE	70%	minimum score of 35 out of 70	<ul style="list-style-type: none">› Artistic, cultural or professional rationale, including timeliness of the activity› Potential impact of the activity on your career
FEASIBILITY	30%	minimum score of 15 out of 30	<ul style="list-style-type: none">› The capacity and experience you have to undertake the activity
Indigenous traditional knowledge or cultural intellectual property (if applicable to the project/activity)			<p>If your proposed activities touch upon Indigenous traditional knowledge or cultural intellectual property, to be considered for a grant you must demonstrate that:</p> <ul style="list-style-type: none">› appropriate protocols are being observed or addressed

REQUIRED INFORMATION AND SUPPORT MATERIAL - WHAT YOU NEED TO APPLY

Once registered in the portal, you will need to provide information about:

- › your artistic and/or cultural practice
- › your proposed activities
- › your budget

You will also need to include:

- › a sample of your previous work
- › for aspiring artists only, a letter/email of agreement from your mentor and your mentor's current biography

GRANT PAYMENT AND FINAL REPORTS

If your application is successful, the first step in receiving your grant payment is to complete the Grant Acknowledgement Form.

A final report will be due 3 months after you complete the activity.

CONTACT INFORMATION

You are encouraged to speak with a Canada Council Program Officer before submitting an application to this component for the first time.

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APPLICATION FORM PREVIEW

1. Give your application a name.

2. Start and end dates

3. What art form(s), style(s), genre(s) and/or expression(s) are most relevant to this application?

4. Type of activity (you may choose more than one)

- Purchase/acquire materials for artistic production
- Pay honoraria to professional artists or cultural carriers for their specific expertise, advice or training
- Engage in career or artistic development activities

5. Describe your proposed activity. Why is it important now? How is it important to your artistic/cultural practice and your career?

6. If you are an aspiring artist, you must work under the guidance of a professional artist. Who is this professional artist and why do you want to work with this person?

7. What experience and skills do you have that will help you successfully complete the proposed activity?

8. If your proposed activity touches upon Indigenous traditional knowledge or cultural intellectual property, how are appropriate protocols observed or addressed?

9. If there is anything that has not been asked that is essential to understanding your application, provide it here.

10. Provide a one-sentence summary of your proposed activity.