



## EXPLORE AND CREATE CONCEPT TO REALIZATION

### GUIDELINES PREVIEW

The Concept to Realization component of Explore and Create supports the full creative cycle – from the initial idea through to presentation. Canadian artists, artistic groups and arts organizations can apply to create projects intended for presentation. Grants provide support for artistic research, creation, project development, production and presentation.

Individuals who are Deaf or who have disabilities, including those living with mental illness, and require accommodation at any stage of the application process may be eligible for additional assistance.

<b>GRANT TYPE</b>	project or composite	
<b>DEADLINE</b>	project requests – any time before the start date of your project composite requests – 15 April 2017	
<b>GRANT AMOUNT</b>	project requests – up to \$100 000 composite requests – up to \$100 000 per year (to a maximum of \$300 000 over 3 years) Most grants are no more than \$60 000 (or \$60 000 per year for composite grants). Higher amounts may be considered for activities that have elevated costs due to the duration of the project, number of people involved, and/or technical or other requirements related to the artistic practice.	
<b>NOTIFICATION OF RESULTS</b>	<b>APPLICATIONS RECEIVED BY</b>	<b>RECEIVE RESULTS BY</b>
	15 April 2017	July 2017
	15 November 2017	March 2018
	31 March 2018	July 2018
<b>APPLICATION LIMITS</b>	You can apply to this component twice per year (1 March – 28/29 February), but only 1 request can be for a composite grant.  For project requests – each year (1 March – 28/29 February) you can receive grants totalling a maximum of \$100 000.  Funded activities cannot overlap in time with another Concept to Realization grant. You can submit another application before you have completed previously funded activities.	

There are limits on the number of applications you can submit to the Canada Council for the Arts per year.

### I WANT TO APPLY – WHAT ELSE DO I NEED TO KNOW?



If you have not already done so, you must register in the portal at least 30 days before you want to apply.

## APPLICANTS - WHO CAN APPLY

Types of potential applicants to this component include:

- › artists and curators
- › artistic groups and collectives
- › artistic organizations
- › visual arts publishers

Your eligibility to apply to this component is determined by the validated profile created in the portal.

To be eligible for a composite grant, you must have received at least 2 Canada Council project grants in the last 5 years. This excludes grants from Leadership for Change: Grants for Organizational Development, Flying Squad, Visiting Foreign Artists, and travel programs. Organizations presently receiving core (operating) grants cannot apply to this component.

## ACTIVITIES - WHAT YOU CAN APPLY FOR

Support for creative research, project development, creation and production that result in:

- › public presentation
- › publication
- › exhibition in Canada
- › digital productions ready for dissemination
- › artist books and self-publishing practices (for visual arts publishers)

You can't apply for activities that occur before your project start date, those that receive funding from another Canada Council program or those on the general list of ineligible activities.

## EXPENSES - WHAT IS ELIGIBLE

Direct costs related to the activities, including subsistence.

## ASSESSMENT - HOW DECISIONS ARE MADE

Your application to the Concept to Realization component of Explore and Create will be assessed by a peer assessment committee representing a discipline or group of disciplines on the following weighted criteria, and must receive a minimum score in each category to be considered for a grant:

<b>ARTISTIC MERIT</b>	<b>50%</b>	<b>minimum score of 35 out of 50</b>	<ul style="list-style-type: none"><li>› The artistic quality of your work</li><li>› The artistic rationale for your project</li><li>› The potential artistic outcomes</li></ul>
<b>IMPACT</b>	<b>30%</b>	<b>minimum score of 15 out of 30</b>	The potential of the project to: <ul style="list-style-type: none"><li>› contribute to your or your group's artistic development</li><li>› advance artistic practice</li><li>› build Canadian public interest in and knowledge of the artistic practice</li></ul>
<b>FEASIBILITY</b>	<b>20%</b>	<b>minimum score of 10 out of 20</b>	<ul style="list-style-type: none"><li>› Your capacity and experience to undertake the project</li><li>› A reasonable budget, including other revenue sources, efficient use of resources and the ability to provide adequate working conditions</li></ul>

## REQUIRED INFORMATION AND SUPPORT MATERIAL - WHAT YOU NEED TO APPLY

Once registered in the portal, you will need to provide information about:

- › your project and its potential impact
- › the key artist(s) leading the project
- › your plans for distribution, exhibition, dissemination and promotion
- › artist fees and safe working conditions
- › your timeline
- › your budget

You will also need to include:

- › samples of the work-in-progress or previous work(s)
- › confirmation of support from partners or a co-production agreement, if applicable

## GRANT PAYMENT AND FINAL REPORTS

If your application is successful, the first step in receiving your grant payment is to complete the Grant Acknowledgement Form.

A final report will be due 3 months after you complete the project.

## CONTACT INFORMATION

You are encouraged to speak with a Canada Council Program Officer before submitting an application to this component for the first time.

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### APPLICATION FORM PREVIEW

1. Give your application a name.

2. Start and end dates

3. Grant type

- Project
- Composite

4. What art form(s), style(s), genre(s) and/or expression(s) are most relevant to this application?

5. Describe your proposed activities including the rationale for your artistic choices or the inspiration for the new creative work(s). Indicate when and where you plan to show the work.

6. Briefly outline your work plan including timeline.

7. How will your activities:

- contribute to your, or your group's, artistic development?
- advance artistic practice?

8. If applicable, how will your activities build interest in and knowledge of the artistic practice? Are your activities targeted to a specific public?

9. If you are hiring artists, explain how you determine the fees to be paid.

10. How will you ensure safe working conditions for artists involved in your activities?

11. Describe your distribution, exhibition or dissemination plans and, if applicable, your promotional plans.

12. If there is anything that has not been asked that is essential to understanding your application, provide it here.

13. Provide a one-sentence summary of your proposed project.